

PROVO CHILDREN’S HOME

Application for Children / Youth Work / Vulnerable Persons

THIS FORM IS TO BE COMPLETED BY ALL APPLICANTS FOR ANY POSITION INVOLVING THE SUPERVISION OR CUSTODY OF MINORS AND VULNERABLE PERSONS. IT IS BEING USED TO HELP THE HOME PROVIDE A SAFE AND SECURE ENVIRONMENT FOR THOSE CHILDREN, YOUTH AND VULNERABLE PERSONS THAT PARTICIPATE IN OUR PROGRAMS AND USE OUR FACILITIES.

Please complete this form to the best of your ability and submit to the Children’s Home Director. Your information will be kept confidential.

PERSONAL

NAME: _____ CONTACT in case of an emergency _____

ADDRESS: _____ Name _____

_____ Phone #: _____

Home _____ Work _____ Do you possess a valid ‘G’ or higher driver’s license? _____

License no: _____

Class: _____

Email: _____

Do you suffer from any disabilities that might impair your ability to perform given tasks?

NO YES _____
 (If yes - Please list disabilities, or notify your department leader)

Personal References

(Not former employers or relatives)

NAME: _____ Tel # _____

NAME: _____ Tel # _____

General Policies and Questionnaire

Police Check Attached In process

All individuals working with children are now required to have a police check. This is done relatively easily at the local police station for a small fee.

As a policy, we cannot permit individuals to work with minors who:

- Have been accused or convicted of a crime against children / vulnerable persons
- Promote or have substance abuse problems (such as alcohol, drugs, or chemicals)

Do any of these conditions apply to you? Yes No

Do you smoke? Yes No

If yes, please note: As smoking is considered a health hazard, we do not permit smoking on home property, or in the company of the children under our care.

Have you ever been convicted of a criminal offense? No

Yes

Please speak with the Senior Pastor or the Christian Education Director. We accept that when we become believers the past offenses are forgiven and also that some types of criminal offenses would not put children/vulnerable persons at risk. We will use discretion to protect you as a worker and the children.

I have reviewed the nature and circumstances of the offense, and deem that it will not affect the applicant's suitability to serve in the intended capacity.

(Pastor or department leader)

Date

Are there any other issues that may affect your ability to work effectively with children/vulnerable persons? No

Yes

You may wish to arrange to speak with the senior pastor, if you know you have problems in particular areas. Please do not put yourself, the home or it's programs at risk by not speaking about any problem you might have.

I have reviewed the nature and circumstances of the offense, and deem that it will not affect the applicant's suitability to serve in the intended capacity.

(Pastor or department leader)

Date

Each department (Sunday School, Nursery, Youth, Pioneer Clubs etc) has its own operating rules and guidelines to protect both workers and children/vulnerable persons. Please familiarize yourself with them.

Applicant's Statement

The information contained in this application is correct to the best of my knowledge. I authorize any reference of individuals or homes listed in this application to give you any information they have regarding my character and fitness for children / youth / vulnerable persons work and I release all such references from liability for any damages that may result from furnishing such information to you.

Should my application be accepted, I recognize that I will be representing Provo Children's Home in the performance of my services on behalf of the home. I agree to:

- o take "A Safe Place" training
- o the leadership values of "My Ministry Covenant"
- o abide by the policies of the home,
- o cooperate with the recognized leaders and authorities
- o refrain from unscriptural conduct.

Applicant's Signature _____

Date _____